



Minutes
 NW BOCES Board Meeting
 May 9, 2024 at 6:02pm
 via “Zoom”

I. Call to Order

The meeting was called to order at 6:00pm.

II. Roll Call

School District	Board Member	Superintendent	BOCES
East Grand	Chris Raines		Courtney Lincoln Interim Executive/SPED Director
Hayden	Jody Camilletti	Eric Owen	Sheila Summers Business Manager
North Park	Christine Redman	Amy Ward	Mindy Falzarano Office Manager
South Routt			
Steamboat			
West Grand		Liz Bauer	

III. Pledge of Allegiance

IV. Review/Modification/Approval of Agenda

On motion by North Park, seconded by East Grand, it is hereby resolved to approve the agenda as presented.

Roll Call Vote: East Grand – Yes Hayden – Yes North Park – Yes
 South Routt – N/A Steamboat –N/A West Grand – Yes

Motion passes 4 to 0.

V. Consent Agenda

- A. Approval of Minutes from March 14, 2024 Board Meeting (Attachment 1)
- B. Check Register March and April 2024 (Attachment 2)
- C. NW BOCES 2024-2025 Board & SAC Meeting Schedule (Attachment 3)
- D. NW BOCES 2024-2025 Master Calendar (Attachment 4)

E. Resignations

- a. Maggie Bruski, Professional Learning Director (Attachment 5)
- b. Dana Thompson, Financial Consultant (Attachment 6)

F. Approval of New Hire

- a. Darcy Harris, Professional Learning Director

On motion by North Park, seconded by East Grand, it is hereby resolved to approve the consent agenda as amended to add New Hire Darcy Harris.

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – N/A	Steamboat –N/A	West Grand – Yes

Motion passes 4 to 0.

VI. Public Comment

There were no emails received from anyone wishing to make public comments.

VII. Executive Director Highlights

- A. Executive/Special Education Director Update: Courtney Lincoln

Courtney reported on some of the things we had to reduce and eliminate in the budget. She also reported that we had an increase count of 39 students, which will bring in more revenue than we were able to account for a few months ago. Courtney also shared that we were able to set up a fund for our case managers to be able to provide certain items for their classrooms. To date we've expended \$15,000 out of that \$25,000 budget.

Courtney shared that we will still maintain a footprint in Steamboat by keeping our office however, we are giving some of that space back to the school district. We're also working on getting our website up to date with the new accessibility law.

- B. Professional Learning Update: Maggie Bruski (Attachment 4)

Courtney shared Maggie's Professional Learning update.

VIII. Discussion and Update Items

- A. District Information sharing

East Grand, South Routt, Hayden, West Grand, and North Park shared some updates about their districts.

- B. Updated organization chart (Attachment 9)

Courtney reviewed the changes to the updated organization chart.

- C. Updated Board Constitution (Attachment 10)

Courtney reported that the Board Constitution lays out who the voting members are of the board

and it is anybody who is a member of the administrative unit. The only change to this is removing Steamboat, which would make Steamboat an associate member as of July 1st. This would then make us a five member board with no changes to the board structure.

D. Change Board meeting dates – 3rd Thursday of the month

There was some discussion about moving future board meetings to the 3rd Thursday of the month. After some discussion it was decided to move the date forward since it will help avoid special meetings.

E. NW BOCES Operating Agreement Concerning Special Education and Gifted Education Programs (Attachment 11)

Courtney reported that the only change to this agreement is that we removed all of the special things that we put into the agreement for Steamboat. All five districts now have the same exact agreement.

F. NW BOCES FY25 Preliminary Budget presentation and review (Attachments 12 & 13)

Sheila reviewed the FY25 preliminary budget.

G. Executive & Special Education Director Evaluation

Jody thanked Courtney and recognized that it was a challenging year for her with budget issues, Steamboat becoming their own AU, etc. Jody feels she handled it all very well. Jody asked the board if they have any concerns over the survey, or if they're happy with what they saw in the survey, and if they've given any thoughts to goals for Courtney moving forward.

Courtney reported that she met with one organization in Colorado to help us out with strategic planning and she has another meeting set up on May 10th. There was some discussion about how we set goals for Courtney as well as how we evaluate her moving forward, especially due to the fact that BOCES is very different than each of the school districts which are each unique in their own way.

H. Future agenda items

1. Strategic Planning
2. Board Meeting Dates
3. Updated Policies

XI. Action Items

A. Approval of updated NW BOCES Organization Chart

On motion by North Park, seconded by East Grand, it is hereby resolved to approve the updated NW BOCES organization chart.

Roll Call Vote: East Grand – Yes Hayden – Yes North Park – Yes
South Routt – Yes Steamboat – N/A West Grand – Yes

Motion passes 5 to 0.

B. First reading revised NW BOCES Board Constitution

On motion by East Grand, seconded by North Park, it is hereby resolved to approve the first reading of the revised NW BOCES board constitution.

Roll Call Vote: East Grand – Yes Hayden – Yes North Park – Yes
South Routt – Yes Steamboat – N/A West Grand – Yes

Motion passes 5 to 0.

C. Approval of NW BOCES Operating Agreement Concerning Special Education and Gifted Education Programs and Processes for SY 24-25.

On motion by North Park, seconded by East Grand, it is hereby resolved to approve the NW BOCES operating agreement concerning special education and gifted education programs and processes for SY 24-25.

Roll Call Vote: East Grand – Yes Hayden – Yes North Park – Yes
South Routt – Yes Steamboat – N/A West Grand – Yes

Motion passes 5 to 0.

D. Approval of FY24-25 salaries included in the preliminary budget, pending finalization of the East Grand School District salary schedule which will determine contracts.

On motion by South Routt, seconded by North Park, it is hereby resolved to approve the FY24-25 salaries included in the preliminary budget, pending finalization of the East Grand School District salary schedule, which will determine contracts.

Roll Call Vote: East Grand – Yes Hayden – Yes North Park – Yes
South Routt – Yes Steamboat – N/A West Grand – Yes

Motion passes 5 to 0.

X. Executive Session

None at this time.

XI. Adjournment

The meeting was adjourned at 7:03pm.

Respectfully submitted by Mindy Falzarano

Mindy Falzarano Jun 14 2024
NWBOCES Office Manager Date

Jody L Camilletti Jun 14 2024
Board President, Jody Camilletti Date