Minutes
NW BOCES Board Meeting
June 13, 2024 at 6:00pm
via "Zoom"

I. Call to Order

The meeting was called to order at 6:00pm.

II. Roll Call

School District	Board Member	Superintendent	BOCES
East Grand	Ted Reade		Courtney Lincoln Executive/SPED Director
Hayden	Ryan Wattles	Eric Owen	Sheila Summers Business Manager
North Park	Christine Redman		Mindy Falzarano Office Manager
South Routt	Suzanne Hamill	Kirk Henwood	
Steamboat	Katy Lee		
West Grand	Christine Travis		

III. Pledge of Allegiance

IV. Review/Modification/Approval of Agenda

On motion by Steamboat, seconded by West Grand, it is hereby resolved to approve the agenda as presented.

Roll Call Vote: East Grand – Yes Hayden – Yes North Park – Yes
South Routt – N/A Steamboat –Yes West Grand – Yes

Motion passes 5 to 0.

V. Consent Agenda

A. Approval of Minutes from May 9, 2024 Board Meeting (Attachment 1)
B. March through May 2024 Financial Statements (Attachment 2)
C. Check Register May 2024 (Attachment 3)
D. Resignations
   a. Julie Zieff, Occupational Therapist (Attachment 4)

On motion by West Grand, seconded by Hayden, it is hereby resolved to approve the consent agenda as presented.

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – N/A	Steamboat –Yes	West Grand – Yes

Motion passes 5 to 0.

VI. Public Comment

There were no emails received from anyone wishing to make public comments.

VII. Executive Director Highlights

A. Executive/Special Education Director Update: Courtney Lincoln

Courtney reported that Jody Camilletti was nominated for and received an award through the Colorado BOCES Association. She will receive the Allstate Board award in July which is an award for board members who have worked collaboratively with a variety of school districts within the BOCES. Courtney stated that it's really through the work with Steamboat last year and trying to make sure we had a smooth transition. Courtney nominated her and she's excited that Jody's receiving the award.

Courtney reported that she reached out to Judy Perez at iLearn Collaborative to talk about strategic planning. Judy was on the call for our board meeting and gave a presentation to explain what their organization has to offer. Don Rangel from iLearn also talked about their consultative services with strategic planning. Courtney is recommending that we move ahead with iLearn Collaborative for this process.

Courtney noted that we put out an RFP for a couple of auditing firms for next year and ended up deciding on DMC Auditing which is the firm that North Park uses. Courtney is hopeful that we'll have the audit in and done on time this year.

B. Professional Learning Update: Darcy Harris (Attachment 4)

Darcy introduced herself to everyone as the new Professional Learning Director. She's excited to support the districts and looks forward to meeting everyone.

VIII. Discussion and Update Items

A. District Information sharing

Hayden and North Park shared updates on their districts.

B. NW BOCES FY25 Budget Presentation and Review (Attachment 5)

Sheila presented the FY25 budget.

C. Employee Handbook 24-25 (Attachment 6)

Courtney reported that we made a few minor changes to the employee handbook, specifically the service provider expectations and employee training in cyber security and Title IX training.

D. Accessibility plan and statement (Attachments 7 & 8)

Sheila gave an update on the Accessibility Plan. This legislation was passed quite a while ago but they're now requiring smaller organizations like ours to move toward compliance by July 1, 2025. We are now required to make our IT/website accessible to people with disabilities. Sheila presented the plan for the first steps we are taking to comply with this accessibility plan. It's mostly the website and the documents attached to the website that need to be accessible.

Sheila will be the contact person for anyone who finds any portion of our website not accessible as required by the legislation.

E. IDEA Fed App Narrative FY25 (Attachment 9)

Sheila reported that this is our special education funding from the federal government and we use this money to pay for our staff.

F. Policy updates (Attachments 10, 11, 12, 13, 14, 15, 16, 17, 18, & 19)

Courtney gave an update on the attached policies - AC, AC-R-2 New, AC-R-3, AC-E-1, AC-E-2, GBAA, AC-R-1, and JBB.

G. Future agenda items

Courtney reported that we'll have additional policy readings in September and that our September date for the board meeting will stay the same.

XI. Action Items

A. Approval of appropriation resolution of NW BOCES FY25 Budget

On motion by South Routt, seconded by Hayden, it is hereby resolved to approve the appropriation resolution:

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – Yes	Steamboat – Yes	West Grand – Yes

Motion passes 6 to 0.

B. Approval of usage resolution for fund balance for FY25

On motion by Hayden, seconded by East Grand, it is hereby resolved to approve the usage resolution for fund balance for FY25:

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – Yes	Steamboat – Yes	West Grand – Yes

Motion passes 6 to 0.

C. Approval of Employee Handbook 24-25

On motion by Hayden, seconded by South Routt, it is hereby resolved to approve the Employee Handbook 24-25:

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – Yes	Steamboat – Yes	West Grand – Yes

Motion passes 6 to 0.

D. Approval of Accessibility plan and statement

On motion by Hayden, seconded by Steamboat, it is hereby resolved to approve the accessibility plan and statement:

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – Yes	Steamboat – Yes	West Grand – Yes

Motion passes 6 to 0.

E. Approval of IDEA Fed App Narrative FY25

On motion by Hayden, seconded by South Routt, it is hereby resolved to approve the IDEA Fed App Narrative FY25:

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – Yes	Steamboat – Yes	West Grand – Yes

Motion passes 6 to 0.

F. Emergency reading of policies
   a. AC, AC-R-2 New, AC-R-3, AC-E-1, AC-E-2, GBAA

On motion by Hayden, seconded by South Routt, it is hereby resolved to approve the emergency reading of policies:

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – Yes	Steamboat – Yes	West Grand – Yes

Motion passes 6 to 0.

G. Repeal of policies
   a. AC-R-1, JBB

On motion by Hayden, seconded by South Routt, it is hereby resolved to approve the repeal of policies:

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – Yes	Steamboat – Yes	West Grand – Yes

Motion passes 6 to 0.

H. 2nd reading Board Constitution

On motion by Hayden, seconded by South Routt, it is hereby resolved to approve the 2nd reading board constitution:

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – Yes	Steamboat – Yes	West Grand – Yes

Motion passes 6 to 0.

I. 1st reading Policy Revisions
   a. BE (Board of Director's Meetings)

On motion by Hayden, seconded by East Grand, it is hereby resolved to approve the 1st reading policy revisions:

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – Yes	Steamboat – Yes	West Grand – Yes

Motion passes 6 to 0.

X. Executive Session

None at this time.

XI. Adjournment

On motion by South Routt, seconded by Hayden, it is hereby resolved to adjourn the meeting.

The meeting was adjourned at 6:47pm.

Respectfully submitted by Mindy Falzarano

Mindy Falzarano Sep 19 2024

NWBOCES Office Manager Date

Jody L Camilletti Sep 19 2024

Board President, Jody Camilletti Date