



Minutes
 NW BOCES Board Meeting
 May 15, 2025 at 6:00pm
 via “Zoom”

I. Call to Order

The meeting was called to order at 6:00pm.

II. Roll Call

| School District | Board Member | Superintendent | BOCES |
|-----------------|-----------------|----------------|-----------------------------------------------------|
| East Grand | Chris Raines | | Courtney Lincoln Executive/SPED Director |
| Hayden | Jody Camilletti | | Sheila Summers Business Manager |
| North Park | Debbie Russell | Amy Ward | Darcy Harris Professional Learning Director |
| South Routt | Suzanne Hamill | | Mindy Falzarano Office Manager & Data Respondent |
| West Grand | | | |

III. Pledge of Allegiance

IV. Review/Modification/Approval of Agenda

On motion by South Routt, seconded by North Park, it is hereby resolved to approve the agenda as presented.

Roll Call Vote: East Grand – Yes Hayden – Yes North Park – Yes
 South Routt – Yes West Grand – N/A

Motion passes 4 to 0.

V. Consent Agenda

- A. Approval of Minutes from previous board meeting (Attachment 1)
- B. Check Register March & April 2025 (Attachment 2)
- C. March & April 2025 Financial Statements (Attachment 3)
- D. Resignations (Attachment 4)
 - a. Emily Phillips, School Psychologist
- E. New Hires
 - a. Tami Redfield, Remote School Psychologist
 - b. Stephanie Scalf, Remote/Hybrid Teacher of the Deaf / Hard of Hearing

On motion by North Park, seconded by South Routt, it is hereby resolved to approve the consent agenda as presented.

Roll Call Vote: East Grand – Yes Hayden – Yes North Park – Yes
 South Routt – Yes West Grand –N/A
Motion passes 4 to 0.

VI. Public Comment

There were no emails received from anyone wishing to make public comments.

VII. Presentation/Discussion

A. Preliminary Budget (Attachment 5)

Sheila presented the preliminary budget for FY26. She reported that we are feeling really good about the budget and that our finances are stable. We budgeted conservatively and kept the per pupil rate of funding for the state and the federal special education at the same per pupil rate. We don't yet know what the allocations will be from the state and federal government. Sheila also reported that we projected a 3% salary increase for employees. Health insurance premiums increased by 16.5% and BOCES absorbed that increase as we feel like it's really important to keep the employee support at the same level.

Sheila shared that we had extra revenue from the Alternative Licensure program because we had so many candidates this year. We are also proposing a \$100,000 use of the fund balance toward reducing district assessments.

B. NW BOCES Director Updates (Attachment 6, 7, 8, & 9)

Courtney reported that we have the second reading of three policies as an action item. In addition, we also have the Operating Agreement Concerning Special Education and Gifted Education as an action item.

Darcy reported that there were 34 candidates that we supported in various stages this year and at this point we are on track to wrap up all of them by June 10th. We have six people who are already enrolled for next year. The Summer Learning Academy will be held June 9th, 10th, and 11th and we have a variety of options that will be taking place in Steamboat.

Courtney shared that we had sponsored two candidates for the DU School Psych program. Unfortunately, with changes at the federal government, they have withdrawn those funds. She also shared that we had a goal this year to improve outcomes for preschool kids and one of those goals was to learn more about preschool and to pull the preschool directors together for collaboration. They met twice virtually and once in-person and they will continue meeting next year.

C. NW BOCES Operating Agreement Concerning Special Education and Gifted Education Programs (Attachment 10)

This is an action item.

D. District information sharing

East Grand, Hayden, and North Park shared updates about their districts.

E. Future agenda items

- a. Final approval of budget and contracts

VIII. Action Items

- A. Approval of FY25-26 salaries included in the preliminary budget, pending finalization of the East Grand School District salary schedule which will determine contracts.

On motion by East Grand, seconded by South Routt, it is hereby resolved to approve the FY25-26 salaries included in the preliminary budget:

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|-----------------|-------------------|------------------|------------------|
| Roll Call Vote: | East Grand – Yes | Hayden – Yes | North Park – Yes |
| | South Routt – Yes | West Grand – N/A | |

Motion passes 4 to 0.

- B. Approval of the one-time use of no more than \$100,000 from the fund balance for FY26 to reduce the cost of district assessments.

On motion by East Grand, seconded by South Routt, it is hereby resolved to approve the one-time use of no more than \$100,000 from the fund balance for FY26 to reduce the cost of district assessments:

| | | | |
|-----------------|-------------------|------------------|------------------|
| Roll Call Vote: | East Grand – Yes | Hayden – Yes | North Park – Yes |
| | South Routt – Yes | West Grand – N/A | |

Motion passes 4 to 0.

- C. Second Reading of Policies: AC, AC-R-3, GBAA (Attachment 7)

On motion by South Routt, seconded by Hayden, it is hereby resolved to approve the Second Reading of Policies AC, AC-R-3, GBAA that were presented:

| | | | |
|-----------------|-------------------|------------------|------------------|
| Roll Call Vote: | East Grand – Yes | Hayden – Yes | North Park – Yes |
| | South Routt – Yes | West Grand – N/A | |

Motion passes 4 to 0.

- D. Approval of SY25-26 NW BOCES Master Calendar (Attachment 8)

On motion by East Grand, seconded by North Park, it is hereby resolved to approve the SY25-26 NW BOCES Master Calendar:

| | | | |
|-----------------|-------------------|------------------|------------------|
| Roll Call Vote: | East Grand – Yes | Hayden – Yes | North Park – Yes |
| | South Routt – Yes | West Grand – N/A | |

Motion passes 4 to 0.

E. Approval of SY25-26 NW BOCES Board & SAC Meeting schedule (Attachment 9)

On motion by South Routt, seconded by North Park, it is hereby resolved to move the

| | | | |
|-----------------|-------------------|------------------|------------------|
| Roll Call Vote: | East Grand – Yes | Hayden – Yes | North Park – Yes |
| | South Routt – Yes | West Grand – N/A | |

Motion passes 4 to 0.

F. Approval of NW BOCES Operating Agreement Concerning Special Education and Gifted Education Programs and Processes for SY 25-26 (Attachment 10)

On motion by North Park, seconded by South Routt, it is hereby resolved to move the June board meeting to Thursday, June 12th.

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|-----------------|-------------------|------------------|------------------|
| Roll Call Vote: | East Grand – Yes | Hayden – Yes | North Park – Yes |
| | South Routt – Yes | West Grand – N/A | |

Motion passes 4 to 0.

IX. Executive Session

None at this time.

X. Adjournment

On motion by South Routt, seconded by East Grand, it is hereby resolved to adjourn the meeting at 6:44pm.

Respectfully submitted by Mindy Falzarano

| | |
|---------------------------------|---------------|
| <i>Mindy Falzarano</i> | Jun 12 2025 |
| _____ NWBOCES Office Manager | _____ Date |

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|--------------------------------------------------|---------------|
| <i>Chris Raines</i> | Jun 17 2025 |
| _____ Board Secretary/Treasurer, Chris Raines | _____ Date |