



Minutes

NW BOCES Board Meeting
May 21, 2026 at 12:00pm
via "Zoom"

I. Call to Order

The meeting was called to order at 12:01pm.

II. Roll Call

School District	Board Member	Superintendent	BOCES
East Grand	Chris Raines	Courtney Lincoln	Darcy Harris Executive and SPED Director
Hayden	Jody Camilletti		Sheila Summers Finance and HR Director
North Park	Catie Olney	Amy Ward	Rim Watson Assistant SPED Director
South Routt			Mindy Falzarano Office Manager & Data Respondent
West Grand	Christine Travis		

III. Pledge of Allegiance

IV. Review/Modification/Approval of Agenda

On motion by West Grand, seconded by North Park, it is hereby resolved to approve the agenda as presented.

Roll Call Vote: East Grand – Yes Hayden – Yes North Park – Yes
 South Routt – N/A West Grand – Yes

Motion passes 4 to 0.

V. Public Comment

There were no emails received from anyone wishing to make public comment.

VI. Presentation/Discussion

A. NW BOCES Preliminary Budget and SSP Salary Schedule (Attachment 1 and 2)

Sheila presented the FY27 Budget draft and SSP Salary Schedule. She reported that the BOCES budget is stable and consistent with little flexibility. She stated that 60% of revenue comes from the State and the bulk of that is from the state Special Education funding, 15% is from local funding such as district assessments and interest income, and the remaining 25% is from federal funding.

She reported that the SSP salary schedule presented today, which requires approval, is a 4% base increase and a 2% step increase. The FY27 budget reflects the use of approximately \$170,000 of the ECEA carryforward balance of \$477,000. This amount is primarily attributed to salary and benefits increases for SSPs and Special Education administrators.

Sheila also shared the Special Education expenditures chart, indicating that salaries and benefits are 96% of the total. She shared that one of our ongoing challenges is predicting the Alt License program revenue. Last year we were on target with the number of students that we predicted, however we're expecting fewer students this year so we reduced that revenue projection by about \$50,000.

Sheila reported that we did communicate with the superintendents in April regarding projections for their assessments. She described the general fund balance scenario with using \$75,000 for reducing district assessments, and reviewed each specific grant budget.

B. NW BOCES Director Updates (Attachment 3)

Darcy reported that the state reduced the maximum ERR allocation per Alt License candidate to \$7500. The BOCES adjusted its program fees to \$8000 (both general education and special education) to accommodate this reduction.

C. NW BOCES SY26-27 Operating Agreement (Attachment 4)

Darcy reported that the operating agreement was reviewed and modest adjustments were made, including specifically listing an Orientation and Mobility Specialist as an SSP. She also highlighted that translation services will function somewhat differently in the new Enrich platform. Translation will be automatic in the system, then the document will require review by a translator which is still a district financial responsibility.

D. First Reading of Policies: BE, GBGJ, GBGM (Attachment 5)

Darcy shared that the BE policy is about board meetings and that in the past we had to move it to an action item any time we wanted to make a change. However, Darcy consulted with our attorney and asked if we could make the language more responsive and he said we could. We are also proposing going from six meetings to five meetings.

The GB policies address two issues that came up this year, one being our staff bereavement policy and the other is about the blackout dates for personal leave.

E. Consideration of Statewide ballot initiative presentation in June (Spark & Compass)

Darcy reported that Spark & Compass is making an effort to present to boards regarding the

statewide ballot initiatives for school funding for next year. They asked if they could present at our board meeting in June for about 15 minutes. There was agreement to welcome this presentation.

F. District information sharing

Jody reported that Hayden had their 8th grade promotion last night, today is 5th and 6th grade awards, an elementary talent program, an end of year staff party, and tomorrow is high school graduation. Christine reported that West Grand's graduation is Saturday and that they have quite a few openings for key teaching positions. Chris reported that their high school graduation is May 30th and there are also other end of year events. Brad Ray is retiring and Courtney has been hired as the next superintendent. Catie reported that North Park graduation is Saturday and there is one more week of school for everyone else.

G. Future agenda items

- a. Officer Elections per Policy BDA.
- b. Second Reading of Policies: BE, GBGJ, GBGM
- c. Executive Director evaluation

VII. Consent Agenda

- A. Approval of Minutes from previous board meeting (Attachment 6)
- B. March and April 2026 Check Register (Attachment 7)
- C. March and April 2026 Financial Statements (Attachment 8)
- D. New hires: Andrea Rueda – Occupational Therapist, Paul Embleton – School Psychologist, Kerri Ann Crocker – IEP Coordinator

On motion by West Grand, seconded by North Park, it is hereby resolved to approve the consent agenda as presented.

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – N/A	West Grand – Yes	

Motion passes 4 to 0.

VIII. Action Items

- A. Approval of FY27 SSP Salary Schedule (Attachment 2)

On motion by West Grand, seconded by North Park, it is hereby resolved to approve the FY27 SSP Salary Schedule as presented.

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – N/A	West Grand – Yes	

Motion passes 4 to 0.

- B. Approval of NW BOCES SY 2627 Operating Agreement Concerning Special Education and Gifted Education Programs and Processes (Attachment 4)

On motion by East Grand, seconded by North Park, it is hereby resolved that the board approve NW BOCES SY 2627 Operating Agreement Concerning Special Education and Gifted Education Programs and Processes:

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – N/A	West Grand – Yes	

Motion passes 4 to 0

C. Approval of SY 2627 NW BOCES Master Calendar (Attachment 9)

On motion by West Grand, seconded by North Park, it is hereby resolved to approve the SY 2627 NW BOCES Master Calendar:

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – N/A	West Grand – Yes	

Motion passes 4 to 0.

D. Approval of SY 2627 NW BOCES Board & SAC Meeting Schedule (Attachment 10)

On motion by West Grand, seconded by North Park, it is hereby resolved to approve the SY 2627 NW BOCES Board & SAC Meeting Schedule noting that we're moving from six meetings to five meetings:

Roll Call Vote:	East Grand – Yes	Hayden – Yes	North Park – Yes
	South Routt – N/A	West Grand – Yes	

Motion passes 4 to 0.

IX. Executive Session

None at this time.

X. Adjournment

The meeting was adjourned at 12:47pm.

Respectfully submitted by Mindy Falzarano

Mindy Falzarano

NWBOCES Office Manager

Jun 18 2026

Date

Chris Raines

Board Secretary/Treasurer, Chris Raines

Jul 04 2026

Date