

Professional Leave – Conferences

Attendance at conferences and professional meetings will be allowed only with prior approval of the executive director, without deduction of salary, for a maximum of three (3) days per year for full-time employees. The amount of days for employees that are working a partial FTE of 0.5 or more will be prorated. Only if provided in the adopted budget for a particular year, the BOCES may reimburse some or all associated expenses up to the stated maximum for that school year. Application for such a leave will include a statement of objectives to be met at the conference and followed by an evaluation of those objectives by the employee. Attendance at other conferences, required by the executive director, will not be counted under this provision.

Adopted: Northwest Colorado BOCES

Revised: July 9, 1987
December 13, 1996
September 9, 2010
May 10, 2012
November 10, 2016
March 14, 2019